

**Leon County Schools
Classification Specification**

Salary Grade 27

Summary Information:

Classification Title:	Diagnostician	Date Prepared:	04/2022
FLSA:	Exempt	Position Code:	

Typical Decisions and Recommendations to Others:

This position requires the regular exercise of independent discretion and judgement in the screening and evaluation of Pre-K and Pre-K ESE students district- and community-wide. The incumbent may determine priorities, organize own work and occasionally make exceptions to screening/evaluating procedures.

Activity Identification

Activity Name

004	Staff Development	Develop and train staff. Perform needs analysis, arrange, coordinate, deliver, evaluate, and/or monitor staff development.
008	Internal Liaison	Liaison among departments, functions, groups, or schools within the district. Communicate information to appropriate personnel.
009	External Liaison	Coordinate activities or programs with outside agencies, such as vocational rehabilitation, related services, federal agencies, etc. Communicate information internally. Does not include parent liaison.
045	Report Preparation (Non-Board)	Prepare required reports. This does not include reports for the Board.
046	Document Review	Review and/or revise reports and documents for accuracy and completeness. This does not include the review of reports and documents covered under subsequent activities.
047	Professional Meetings	Attend professional association meetings as required.

049	Travel Time	Time spent traveling to meetings, between schools, or for other purposes. Does not include commuting between work and home.
077	Technical Assistance	Provide consultation and assistance regarding specific matters within identified area of expertise.
126	Standardized Testing – Analysis Reporting and Interpretation	Analyze standardized test results and assist teachers, staff and the community in understanding testing purposes and results.
231	Special Education Student Placement	Facilitate the placement of students (includes staffing conferences, forwarding records arranging transportation, etc.)
235	Preschool Student Placement	Placement of preschool students into the appropriate school site and class setting.
242	Instructional Staff Consultation	Observe and assist teachers and instructional support staff in area of expertise. Conduct workshops and demonstrations on therapy techniques, curricula, materials, and resources.
440	Transportation Planning	Plan transportation services for students. Includes regular, special events, and parent transported students.

Activity Name

Education/Experience: Doctorate Degree and one-year related experience;
or
Master’s Degree and two years related experience; or
Bachelor’s Degree and three years related
experience

Board Approved: August 22, 2022